

## **YOUTH SPORTS/ACTIVITY REIMBURSEMENT PROGRAM GUIDELINES**

### **Purpose.**

The purpose of the program is to encourage youth to participate in extracurricular activities such as; Sports, Dance, Music, Art, School and Civic clubs. These funds will provide monetary reimbursement for required items to participate and are not limited to: equipment rental, purchase of uniforms, cleats or special shoes, other items necessary to participate. Executive Director may at times inquire and request further documentation of necessity of items. Reimbursement will not be given for cost associated with participation in religious activities. SFHC will not pay associated travel costs.

### **Definitions.**

For the purposes of this program, the following definitions shall apply:

**School Age/Youth-** Children of ages 5-18 that are attending public, private or charter school in our service area. Activities that begin before August 1st of the youths Kindergarten year or after June 1st of the individual's 12<sup>th</sup> grade year are not eligible for reimbursement.

**Individual-Strong Family Health Center Client** in good standing and active on the Purchased and Referred Care Active Client List over the last 90 days.

**Organized Program, Sport or Activity-** A program in which there is a certified instructor or is under an organized program to include;

- School sports
- School sponsored clubs- FFA, Band,
- Civic Clubs- Boy Scouts, Girls Scouts, 4-H,
- Youth Sports Organizations- Little League, Soccer, Pop Warner, etc.
- Private Dance, Music or Art Lessons by a certified instructor with an active Business License to instruct such an activity.

All reimbursement receipts must show documentation of enrollment to the program, and/or a signature from the organized program representative, as well as a contact phone number of that representative. All receipts submitted must be no more than 30 calendar days from the date of purchase.

**Grades.** Youth must currently have a GPA of 2.0. Youth must also be in good standing with their respective school. Youth cannot have a current; SARB case, Academic Probation, Expulsion, Formal or Informal Probation or other disciplinary action from the school, county or law enforcement.

**Procedure.** The custodial parent or legal guardian may request reimbursement for receipts to which the individual is participating. The individual must be of school age. The sports/activity must be an organized program or activity with a certified instructor. All receipts submitted must be within the allowable time frame guidelines with supporting documentation of academic standing. A request received in the SFHC Office that has receipts older than 30 days will be returned to the requester and the request will be denied. There will be NO EXCEPTIONS.

Approved by the Board of Director's November 30, 2016

**Monetary Limits.** Each individual that is of school age is eligible for up to \$150 reimbursement per calendar year as funds are available.

**Reimbursement is on a first come first serve bases:** SFHC Board of Directors will set a cap on the total amount available to this program annually.

**Application Process.** To obtain reimbursement, the custodial parent or legal guardian must complete and return the required reimbursement request form (available at the SFHC Office, or on the website) All receipts must be attached and request approved by the Executive Director.

Strong Family Health Center will not be responsible for injury or illness as a result of participation. Nor will they assist with the cost of travel or transport to activities.